International Rescue Committee
Sierra Leone Program
35 Frazer Street
Off Wilkinson Road, Freetown
Sierra Leone
Tel + (232-22)230 682 / 232 230
Fax + (232-22) 234 099
Email administration@irc.sl

International Rescue Committee, Sierra Leone

(Funded by the European Union)

Invitation to Tender

for Medical Supplies – EA012

SPECIFICATIONS & INSTRUCTIONS TO BIDDERS

A. The International Rescue Committee

The International Rescue Committee, hereinafter referred to as "the IRC", is a humanitarian agency that provides relief, rehabilitation, protection, resettlement services, and advocacy for refugees, displaced persons and victims of oppression and violent conflict. IRC has been operating in Sierra Leone since 1999 and is headquartered in Freetown with operations in Kenema, Kono and Kailahun districts.

It is the intent of this tender process to secure competitive bids that will serve to select a vendor for the supply of medical supplies for the health program in the Kenema District of the International Rescue Committee, Sierra Leone.

B. Administrative Information

1. Bidders shall submit sealed bids by April 30, 2008, to:

   International Rescue Committee UK
   Tom Skirrow, Finance and Procurement Compliance Officer
   11 Gower Street, London WC1E 6HB

   Envelopes shall be marked "Bid for the procurement of Medical Supplies – EA012."

2. The IRC reserves the right to accept or reject any bid, and to accept that which is deemed to be in the best interest of the IRC, and is not bound to accept the lowest priced bid submitted.

3. The IRC reserves the right to amend this RFP at any time prior to the closing date. In the event of an amendment the relevant documents will be reissued to bidders in a timely manner.

4. The IRC reserves the right to award contracts to multiple vendors if deemed to be in the best interest of the IRC.

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5. Submission of a signed proposal in response to this RFP is certification that your company is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in the proposed transaction by any applicable governmental body in the United States, European Union or Sierra Leone. Submission is also agreement that the IRC will be notified of any change in this status.

6. English shall be used for all communication and documents.

7. Bidders shall direct RFP questions to:

   Laili Moshirzadeh, Procurement Manager
   Laili.Moshirzadeh@theIRC.org

C. Requirements

1. Bidders shall bid for the entire order or in lots as delineated in the Drug List, Attachment A. Pricing shall be provided in Euros or United States Dollars.

2. Expiration dates shall be no less than 2 years from date of order.

3. Source and origin and nationality shall be from European Union, European economic area and countries under the Cotonou agreement (ACP countries). Certificates of Origin shall be provided.

4. Proof of registration of products with the Pharmacy Board of Sierra Leone shall be provided. If products are not already registered but the bidder intends to do so upon the award of the contract then this shall be indicated in the bid.

5. Air Freight is required.

6. Delivery dates shall be indicated. IRC Sierra Leone would like to receive the consignment within 12 weeks of the contract award(s).

Attachment A – Drug List

Essential Drugs order for Kenema EmOC and DHMT Capacity Building February 2008		
No	QTY	Description
		Antibiotics and others
1	500	Acetylsalicyclic acid 300mg tablets
2	1500	Amoxycillin 125mg/5ml, pdr for syrup
3	200	Amoxycillin 250mg capsule
4	50	Ascobic acid 250 mg tablets
5	125	Ampicillin 1g powder for inj.
6	75	Artemether 80mg/ml amps
7	150	Benzathine Penicillin 2.4 MU vial BP powder for injection
8	100	Benzyl Penicillin sodium G 1MIU powder for injection Vials
9	200	Benzyl Benzoate 25% application
10	300	Calamine lotion 200mls
11	100	Cefiximine 400mg tablets USP
12	200	Chloramphenicol 250mg capsules
13	500	Chloramphenicol 10% ear drop
14	500	Ciprofloxacin 500mg tablets
15	100	Cloxacillin 250mg capsule
16	300	Co-trimoxazole tab (Sulphamethoxazole 400mg + trimethoprin 80 mg)
17	200	Erythromycic 250mg base tablets
18	200	Doxicyclin 100mg capsule
19	200	Ferrous Sulphate 200mg + Folic acid 0.25mg sugar coated tablets
20	150	Gentian Violet crystals 25g plastic jar
21	20	Gentamicin 80mg/2ml amps.
22	500	Inbuprofen 200mg film coated tablets
23	500	Mebendazole 100mg tablets
24	500	Metronidazole 250mg tablets BP
25	100	Metronidazole 500mg/100ml vials
26	100	Multivitamin tablets
27	500	paracetamol 500mg tablets
28	1500	Pennicillin V. K 125mg/5ml suspension 100mls
29	200	Pennicillin V. K 250mg tablets
30	200	Praziquantel 600mg tablets
31	150	Procaine Penicillin 3 M.U/Benzyl Penicillin 1MIU BP vials powder for injections
32	500	Quinine Sulphate 300mg tablets
33	250	Quinine HCL 600mg/2ml amp
34	1000	water for injection 5mls ampoulse
35	250	Tramadol 100mg/2ml amps.
36	200	Acetylsalicylic acid 100mg tab

37	250	Aluminium Hydroxide 500mg
38	1000	Artesunate -amodiaquine adolescent blister pack 6+6 tablet
39	1000	Artesunate - amodiaquine adult blister pack 12+12 tablets
40	500	Benzoic acid 6% Salicyclic acid ointment (Whitfeild oint) 40gr
41	300	Chloramphenicol 125mg/5ml, suspension, 100mls
42	250	Co-trimoxazole 100mg + 20mg tablets
43	200	Folic Acid 5mg
44	200	Oral Rehydration salt 20.5g/litre (low osmolarity)
45	500	Paracetamol 100mg tablets
46	50	Declofecnac Sodium 75mg/3ml for injection
	Surgical Supplies and Antiseptics	
47	50	Crep Bandage 7.5cm x 4m
48	250	Lidnacaine 2% 20 mls amps
49	1000	Latex examination gloves M/S None sterile
50	500	Swab Gauze pad 10x10 12ply Non sterile
51	200	Gauze Compresses 10x10cm (sterile)
52	200	Syringe 2 mls, sterile, disposable
53	200	Syringe 5 mls, sterile, disposable
54	100	Needle luer 21g x 1.5' paper packed sterile
55	100	Needle luer 23g x 1.5' paper packed sterile
56	300	Tablet bags 8.25 x 7.5cm self seal
57	50	Condon with lubricant rubber latex
58	800	Cotton wool 500mg absorbent
59	100	Sanitary towels size 2 maternity unlooped
60	200	Catheter 16G ballon 30ml forley type sterile 2 way
61	2000	Bag urinary drainage with tap 2000ml inlet tube
62	200	Unbilical cord tape unsterile 25x3m
63	200	Povidon iodine 10% solution 200ml
64	100	Chlohexidine solution 1 litre
65	15	Iv placement unit 18g green
66	15	Iv placement unit 20g pink
67	15	Iv placerment unit 24g yellow
68	5	Spinal needle 22x40mm
	IV Fluids and Emmergency drugs	
69	100	Mannitol 20% iv soln 500ml
70	300	Dextrose 5% iv .sol pk: 500mls
71	350	Diazepam 10mg/2mls im.iv ampoules
72	250	Ergometrine 0.5mg/1ml
73	50	Ketamin 500mg/10ml vial

74	350	Tape adhesice Zinc oxide plaster 7.5cm X 10m
75	500	IV admin. Set blood/sol. Without airway or sol.
76	250	Sodium Chloride 0.9% iv solution 1000mls
77	130	Compound sodium lactate (Ringer-lactate) bag 500ml
78	20	Oxytocin 10 iu/ml 1 ml amp
79	3	Dexamethazone sodium phosphate 5mg/ml; 1ml
80	3	Magnesium Sulphate 50%, 10ml amp
81	1.5	Calcium Gloconate 1g/10ml for injection
82	100	Hydralazine 20mg, powder for injection
83	5	Frusemide 20mg/2ml for injection
84	10	Vitamin K1 1mg/ml; 1ml for injection